



GEM STATE PROPERTY MANAGEMENT

Phone (208) 898-1538 • Cell (208) 921-6441
PO Box 801 • Meridian, ID 83680

Management Services Contract Agreement 1

Property Address: _____

Owner _____

Owner Address: _____

Telephone: _____ FAX: _____

E-Mail: _____

Gem State Property Management will do the following:

1. Advertise with yard signs and web ads (Our site, Craig's list, etc.)
2. Provide knowledgeable advice on pricing your property.
3. Provide information on how to make your property more attractive to good quality tenants.
4. Show your property.
5. Manage ALL maintenance of your property while empty (specific charges for gardening etc. will be billed to you)
6. Perform a thorough background check, including an internet background check service.
7. Prepare documents with tenants. To act as an agent for the owner by signing the rental leases and any other documents relating to the leasing of the property.
- 8.

Owner will pay Gem State Property Management one half of One Month's normal rent of the above named property when Gem State Property Management rents the above property to an owner approved tenant.

OWNER: _____ DATE: _____

Gem State Prop. Man. Member _____ DATE _____

"Managing Your Property Investments in the Treasure Valley"
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